Introduction to the Native Hawaiian Summer School Assistance Program
What Is the Native Hawaiian Summer School Assistance Program?

• Financial Aid for current grades K-12\textsuperscript{th} students to attend a public or private summer school with preference for Native Hawaiian applicants
• Students attending Kamehameha Schools campuses, private universities or preschool age children entering Kindergarten are not eligible
• Administered through ALU LIKE, Inc.
• Funded by Kamehameha Schools
Where Are Applications Available?

- Online at www.alulike.org/NHSSAP
- Every public school and select private schools statewide will receive a copy by mail
- ALU LIKE, Inc. offices statewide
When Does the Application Period Begin and End?

- Applications will be available: **April 1, 2020**
- Deadline to submit: **June 13, 2020**
- Funds are limited we strongly encourage families to apply early
How Will the Program Work?

Parents/guardians will:

1. Complete an application + Supplemental Evaluation Questions
2. Sign a Consent to Release Information Form
3. Provide child birth certificate verifying Native Hawaiian ancestry for preference consideration or (KS database, OHA Registry, parent/grandparent birth certificate)
4. Provide **one** of the following as proof of income (ex: most recent filed taxes, welfare assistance verification **WITH** household listing, **OR** section 8 housing documentation
5. Application and required documents should be mailed **ONLY** to:

ALU LIKE, Inc.
Native Hawaiian Summer School Assistance Program
2969 Mapunapuna Place, Suite 200
Honolulu, Hawai‘i 96819
Next Steps

• Applications will be reviewed for completion
• Letters will be provided to parents/guardians regarding a decision with one of three determinations:
  – Eligible
  – Not eligible (ex: Incomplete, over income guidelines, KS summer school, entering Kindergarten)
  – Waitlisted (ex: Funds exhausted, non-Hawaiian)
If eligible, what is next for Parents/Guardians?

- Eligible applicants will receive a voucher by mail
- Voucher will indicate:
  - Student’s name
  - Expiration date
  - DOE or private school
- Parents/guardians will provide voucher(s) to the summer school of their choice
What are school staff asked to do?

• Authorized school staff will complete and submit copy of voucher to ALU LIKE, Inc.’s main office
• Submit invoice as bill for payment
• Submit student attendance and grades for summer school
Authorized school staff will complete and submit copy of voucher(s) to ALU LIKE, Inc. on Oahu

- School will complete voucher by:
  - writing or typing in school’s name/site
  - writing or typing in courses and cost
  - providing signature of school representative
- School will:
  - Keep **WHITE COPY**
  - Mail **YELLOW COPY** to ALU LIKE, Inc.
  - Give **PINK COPY** to parents/guardians
Sample Voucher

- NHSSAP staff to complete this section
- Paren/Legal Guardian MUST sign F.E.R.P. Act of 1974
- School representative to complete this section and keep White Copy
- School mails YELLOW COPY to NHSSAP
- School gives PINK COPY to parent/guardian
Submit Invoice as Bill for Payment

- Invoice requires
  - School name and address
  - Student name
  - Cost of summer school course(s)
  - Voucher number
  - Signature of school representative
  - Phone number

- Multiple students can be included on an invoice
**Sample Invoice Form**
Available for download at www.alulike.org/nhssap

![Sample Invoice Form](image-url)

**INVOICE**

**BILL TO:**
ALU LIKE, Inc.
Native Hawaiian Summer School Assistance Program
459 Kawa Street
Honolulu, Hawaii 96813

**DATE:**
Insert current date

**MAKE CHECK PAYABLE TO:**
Enter your school’s name and check payable information in the

**INVOICE NO.:**
Insert your control invoice number

**SUMMER SCHOOL COST for the following STUDENT(s):**

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Voucher No</th>
<th>Course</th>
<th>Tuition Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kai</td>
<td>Moana</td>
<td>135</td>
<td>English II</td>
<td>150.00</td>
</tr>
<tr>
<td>Lei</td>
<td>Ana</td>
<td>147</td>
<td>Algebra II</td>
<td>150.00</td>
</tr>
</tbody>
</table>

**TOTAL INVOICE AMOUNT DUE TO SCHOOL**

$ 380.00

You may submit more than one invoice if needed

This invoice may be submitted 2 days after the start of Summer School
Submit Student Attendance and Grades for Summer School

Information is required for the NHSSAP to:

• Track success of program
• Evaluate potential needs for students
• Request for additional funding and support
Sample Attendance and Grades Form
Available for download at www.alulike.org/nhssap

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**GRADE(S) & ATTENDANCE**

<table>
<thead>
<tr>
<th>SCHOOL NAME:</th>
<th>ADDRESS:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

**Submit To:**
ALU LIKE, Inc.
Native Hawaiian Summer School Assistance Program
Honoalulu, Hawaii 96813

**DATE:**
Insert today's date

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Voucher #</th>
<th>Course</th>
<th>Grade</th>
<th>Days Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kai</td>
<td>Moana</td>
<td>135</td>
<td>English II</td>
<td>A</td>
<td>0</td>
</tr>
<tr>
<td>Lei</td>
<td>Ana</td>
<td>147</td>
<td>Algebra II</td>
<td>A</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total School Days:** 20

**Completion of this form is a requirement of our funder.**

**SAMPLE**

**Submit no later than July 25, 2014**

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<table>
<thead>
<tr>
<th>School Representative - Signature</th>
<th>Phone No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Print Name and Title</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Revised: 02/06/2014
Mail Invoice and
Grades & Attendance Forms to:

ALU LIKE, Inc.
Native Hawaiian Summer School Assistance Program
2969 Mapunapuna Place, Suite 200
Honolulu, Hawaiʻi 96819
Next Steps

• If approved, ALU LIKE, Inc. will provide:
  • Up to $200 per public school student
  • Up to $400 per private school student
• Checks will be mailed to the school indicated on the invoice. You should note department and/or personnel name.
• Schools may be responsible to reimburse parents/guardians for summer school tuition.
• If you are unsure, please verify with the district office or administration for the correct procedure.
What Are Examples of Approved Courses?

Required courses for graduation that are offered during the regular school year are eligible and may include:

- Biology
- Algebra
- English
- PE
- Modern History of Hawaii and Participation in a Democracy
- STEM
- Robotics
- Coding
What Are Examples of Courses That Will Not Be Approved?

Elective courses and those listed are not eligible:

• Band
• Body conditioning
• Weight training
• Fine Arts (art, music, dance)
• Summer Fun/Sport Camps
Mahalo
For Your Kōkua

Native Hawaiian
Summer School Assistance Program
(808) 535-6700
NHSSAP@alulike.org