



Working Together



ALU LIKE, Inc.

Introduction to the
Native Hawaiian Summer School Assistance Program

What Is the Native Hawaiian Summer School Assistance Program?

- Financial Aid for current grades K-12th students to attend a public or private summer school with preference for Native Hawaiian applicants
- Students attending Kamehameha Schools campuses, private universities or preschool age children entering Kindergarten are not eligible
- Administered through ALU LIKE, Inc.
- Funded by Kamehameha Schools

Where Are Applications Available?



- Online at www.alulike.org
- Every public school and select private schools statewide will receive a copy by mail
- ALU LIKE, Inc. offices statewide

When Does the Application Period Begin and End?

- Applications will be available: **April 1, 2018**
- Deadline to submit: **May 29, 2018**
- Funds are limited we strongly encourage families to apply early



How Will the Program Work?

Parents/guardians will:

1. Complete an application + Supplemental Evaluation Questions
2. Sign a Consent to Release Information Form
3. Provide child birth certificate verifying Native Hawaiian ancestry for preference consideration or (KS database, OHA Registry, parent/grandparent birth certificate)
4. Provide **one** of the following as proof of income (ex: most recent filed taxes, welfare assistance verification **WITH** household listing, **OR** section 8 housing documentation)
5. Application and required documents should be mailed **ONLY** to:

ALU LIKE, Inc.

Native Hawaiian Summer School Assistance Program

2969 Mapunapuna Place, Suite 200

Honolulu, Hawai'i 96819

Next Steps

- Applications will be reviewed for completion
- Letters will be provided to parents/guardians regarding a decision with one of three determinations:
 - Eligible
 - Not eligible (ex: Incomplete, over income guidelines, KS summer school, entering Kindergarten)
 - Waitlisted (ex: Funds exhausted, non-Hawaiian)

If eligible, what is next for Parents/Guardians?

- Eligible applicants will receive a voucher by mail
- Voucher will indicate:
 - Student's name
 - Expiration date
 - DOE or private school
- Parents/guardians will provide voucher(s) to the summer school of their choice

What are school staff asked to do?


- Authorized school staff will complete and submit copy of voucher to ALU LIKE, Inc.'s main office
- Submit invoice as bill for payment
- Submit student attendance and grades for summer school

Authorized school staff will complete and submit copy of voucher(s) to ALU LIKE, Inc. on Oahu

- School will complete voucher by:
 - writing or typing in school's name/site
 - writing or typing in courses and cost
 - providing signature of school representative
- School will:
 - Keep **WHITE COPY**
 - Mail **YELLOW COPY** to ALU LIKE, Inc.
 - Give **PINK COPY** to parents/guardians

Sample Voucher

- NHSSAP staff to complete this section
- Paren/Legal Guardian **MUST** sign F.E.R.P. Act of 1974
- School representative to complete this section and keep **White Copy**
- School mails **YELLOW COPY** to NHSSAP
- School gives **PINK COPY** to parent/guardian



ALU LIKE, Inc.
Native Hawaiian Summer School Assistance Program
2969 Māpunapuna Place, Suite 200 Honolulu, Hawai'i 96819

E alu like mai kākou, e nā 'ōiwi o Hawai'i
Let Us Work Together, Natives of Hawai'i

SCHOLARSHIP AWARD VOUCHER

Date: _____ Expires: _____ Voucher No.: _____

Student's Name: _____
Last First MI D.O.B

Voucher good at any D.O.E. School - **NOT TO EXCEED \$200.00**

Voucher good at any Hawai'i Private School - **NOT TO EXCEED \$400.00**

Approved By: _____ Keone Kamauoha, Manager II

Family Educational Rights and Privacy Act 1974

In accordance and compliance with the Family Educational Rights and Privacy Act of 1974, your child's academic records and information cannot be disclosed without your written consent to do so. By completing this form, you are authorizing ALULIKE, Inc. to obtain your child's academic information from his/her summer educational institution:

I, the Parent/Legal Guardian, do hereby authorize any and/or all education institutions that my child has attended or will attend to release his/her academic records to ALU LIKE, Inc.'s Native Hawaiian Summer School Assistance Program.

I understand that ALU LIKE, Inc. will use my child's academic information to provide better service including but not limited to program verification, attendance verification, and tuition assistance.

I also understand that ALULIKE, Inc. will not discuss my child's academic information to anyone unless I instruct otherwise and that my child's information will remain strictly confidential.

Parent/Legal Guardian's Signature _____ Date _____

PARENT/STUDENT: TAKE THIS 3 PART VOUCHER AND REGISTER WITH THE SCHOOL OF YOUR CHOICE. (If you decide NOT to use this voucher, please return voucher to ALU LIKE, Inc.)

School Name/Site: _____

Specific Course(s): (1) _____ Cost \$ _____
NO ENRICHMENT

(2) _____ Cost \$ _____

School Representative: _____
Name and Title _____ Date _____
E-mail _____ Phone Number _____

SCHOOL PLEASE NOTE:
FAILURE TO MAIL YELLOW VOUCHER COPY TO ALU LIKE, Inc. WILL RESULT IN NO PAYMENT TO THE SCHOOL.

EXPIRED VOUCHERS WILL NOT BE HONORED

If the cost of tuition has been previously paid, the school may reimburse student upon payment from ALU LIKE, Inc. and receipt of this voucher.

WHITE COPY - SCHOOL	YELLOW COPY - MAIL TO ALU LIKE, Inc.	PINK COPY - PARENT/GUARDIAN
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Submit Invoice as Bill for Payment

- Invoice requires
 - School name and address
 - Student name
 - Cost of summer school course(s)
 - Voucher number
 - Signature of school representative
 - Phone number
- Multiple students can be included on an invoice

Sample Invoice Form

Available for download at www.alulike.org/nhssap

INVOICE

BILL TO:
 ALU LIKE, Inc.
 Native Hawaiian Summer School Assistance Program
 458 Keawe Street
 Honolulu, Hawai'i 96813

1 SCHOOL NAME:

2 MAKE CHECK PAYABLE TO:

DATE: **3**

4 INVOICE NO.:

SUMMER SCHOOL COST for the following STUDENT(s):		Voucher No	Course	Tuition Amount
Last Name	First Name			
Kai	Moana	135	English II	190.00
Lei	Ana	147	Algebra II	190.00
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10 School Representative - Signature

11 Print Name and Title

12 Phone No.

13 Email

14 TOTAL INVOICE AMOUNT DUE TO SCHOOL \$ **380.00**

15 You may submit more than one invoice if needed

16 This invoice may be submitted 2 days after the start of Summer School

SAMPLE

Revised: 02/05/2014

Submit Student Attendance and Grades for Summer School

Information is required for the NHSSAP to:

- Track success of program
- Evaluate potential needs for students
- Request for additional funding and support

Sample Attendance and Grades Form

Available for download at www.alulike.org/nhssap

GRADE(S) & ATTENDANCE

SUBMIT TO:
 ALU LIKE, Inc.
 Native Hawaiian Summer School Assistance Program
 Honolulu, Hawai'i 96813

1 SCHOOL NAME: _____
 ADDRESS: _____
 Enter your school's name and address in the space provided

DATE: _____ **2**

3 Total School Days
 20

Last Name	First Name	Voucher #	Course	Grade	Days Absent
Kai	Moana	135	English II	A	0
Lei	Ana	147	Algebra II	A	1
4	5	6	7	8	

Completion of this form is a requirement of our funder

SAMPLE

Complete ALL columns
 SUBMIT NO LATER THAN
 JULY 25, 2014

9 School Representative - Signature

11 Phone No.

10 Print Name and Title

12 Email

Mail Invoice and
Grades & Attendance Forms to:

ALU LIKE, Inc.

**Native Hawaiian Summer School Assistance Program
2969 Mapunapuna Place, Suite 200
Honolulu, Hawai'i 96819**

Next Steps

- If approved, ALU LIKE, Inc. will provide:
 - Up to \$200 per public school student
 - Up to \$400 per private school student
- Checks will be mailed to the school indicated on the invoice. You should note department and/or personnel name.
- Schools may be responsible to reimburse parents/guardians for summer school tuition.
- If you are unsure, please verify with the district office or administration for the correct procedure.

What Are Examples of Approved Courses?

Required courses for graduation that are offered during the regular school year are eligible and may include:

- Biology
- Algebra
- English
- PE
- Modern History of Hawaii and Participation in a Democracy



What Are Examples of Courses That Will Not Be Approved?

Electives, enrichment courses and those listed are not eligible:

- Band
- Body conditioning
- Weight training
- Robotics
- Fine Arts (art, music, dance)
- Summer Fun/Sport Camps



**Mahalo
For Your Kōkua**

**Native Hawaiian
Summer School Assistance Program
(808) 535-6700
NHSSAP@alulike.org**