



ALU LIKE, Inc.

Native Hawaiian Summer School Assistance Program
2969 Māpunapuna Place, Suite 200 Honolulu, Hawai'i 96819

E alu like mai kākou, e nā 'ōiwi o Hawai'i
Let Us Work Together, Natives of Hawai'i

April 1, 2018

Aloha,

ALU LIKE, Inc. will be managing the Native Hawaiian Summer School Assistance Program (NHSSAP). This statewide program provides an application for financial assistance to all students with a preference for those of Hawaiian ancestry.

Funding is for tuition scholarship awards to qualified students who will attend any Hawai'i DOE or select private summer schools in 2018 (private schools must be members of the Hawai'i Association of Independent Schools with some exceptions).

Enclosed is information about the NHSSAP, consisting of the following:

- An introductory poster
- Instructions for the schools that will provide summer school services (includes voucher sample)
- Student information packets which include:
 - NHSSAP 2018 Student Information Sheet
 - NHSSAP 2018 Submission Checklist
 - NHSSAP 2018 Application Form
 - NHSSAP 2018 Consent to Release Information Form
- School Instructions for Invoice and Grade(s) & Attendance Forms

We are requesting that the poster be displayed, if possible and that the student packets be distributed to students who need summer school tuition assistance. If needed, please feel free to make additional copies of the 6-page student information packets.

Due to limited funding, it is strongly recommended that applications be submitted early. Applications will not be accepted after May 29, 2018. Awards will be made on a first come, first served basis.

If there are any additional questions from summer school program staff and/or parents, please contact (808) 535-6700 or NHSSAP@alulike.org. For your convenience, we have provided detailed information and application packets online at www.alulike.org/nhssap. Application packets can also be picked up at any ALU LIKE, Inc. office statewide.

Mahalo,

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Enclosures



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Instructions to Summer School

Voucher

- At summer school registration, **the school is asked to fill in on the voucher:**
 - Summer school name
 - Course Name(s) - courses must be core to qualify
 - Tuition amount(s) - voucher amount or actual tuition cost, whichever is less
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 - Signature of school representative, printed name, e-mail address, phone number and date
- Submission of yellow vouchers:
 - **The school must mail the yellow copy of the voucher to ALU LIKE, Inc.'s main office within 5 days of its receipt:** This will let ALU LIKE, Inc. know how much funds to set aside for your school.
 - Failure to send yellow voucher copy to ALU LIKE, Inc. within 5 days of its receipt, may result in non-payment to your school.
 - *The yellow voucher does not take the place of your invoice*

Invoice

- In order for your school to be paid, please provide ALU LIKE, Inc. with an original invoice listing:
 - Student(s) name(s) & voucher number(s)
 - Tuition amount(s) - voucher amount or actual tuition cost, whichever is less
 - Payee name & remittance address
 - A contact name & phone # / e-mail address
 - **Note:** the yellow voucher does not take the place of your invoice
- Submit your invoice after the 2nd day of summer school classes. We ask that you hold off submitting until then to make sure the student is actually attending classes. **DO NOT wait for the deadline.**
- The deadline to submit invoices is July 20, 2018
- A sample and form-fillable version can be found at <http://www.alulike.org/nhssap>

Grades & Attendance

- The school is also asked to submit:
 - The grade each child received for each course taken
 - The number of summer school days each child missed
 - The total number of days summer school was in session
- Please submit grades and attendance as soon as possible. If grades and attendance are completed before the deadline date, please submit. **DO NOT wait for the deadline.**
- The deadline to submit grades & attendance is July 25, 2018
- A sample and form-fillable version can be found at <http://www.alulike.org/nhssap>

Other Notes

- With the school's approval, parents/students who have already paid the tuition cost out-of-pocket & who then receive an NHSSAP scholarship voucher can still use it. However, this means that **THE SCHOOL** may reimburse the student the cost of the class or the value of the voucher, whichever is less. The process: after the school invoices ALU LIKE, Inc. & receives payment, the school reimburses the student. ALU LIKE, Inc. will not directly reimburse the parent/student.



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SCHOLARSHIP AWARD VOUCHER

Date: _____ Expires: _____ Voucher No.: _____

Student's Name: _____
Last First M.I. D.O.B

Voucher good at any D.O.E. School - **NOT TO EXCEED \$200.00**

Voucher good at any Hawai'i Private School - **NOT TO EXCEED \$400.00**

Approved By: _____
Authorized Signature

Family Educational Rights and Privacy Act 1974

In accordance and compliance with the Family Educational Rights and Privacy Act of 1974, your child's academic records and information cannot be disclosed without your written consent to do so. By completing this form, you are authorizing ALULIKE, Inc. to obtain your child's academic information from his/her summer educational institution.

I, the Parent/Legal Guardian, do hereby authorize any and/or all education institutions that my child has attended or will attend to release his/her academic records to ALU LIKE, Inc.'s Native Hawaiian Summer School Assistance Program.

I, understand that ALU LIKE, Inc. will use my child's academic information to provide better service including by not limited to program verification, attendance verification, and tuition assistance.

I, also understand that ALULIKE, Inc. will not discuss my child's academic information to anyone unless I instruct otherwise and that my child's information will remain strictly confidential.

Parent/Legal Guardian's Signature Date

PARENT/STUDENT: TAKE THIS 3 PART VOUCHER AND REGISTER WITH THE SCHOOL OF YOUR CHOICE. (If you decide NOT to use this voucher, please return voucher to ALU LIKE, Inc.)

School Name/Site: _____

Specific Course(s): (1) _____ Cost \$ _____
NO ENRICHMENT

(2) _____ Cost \$ _____

School Representative: _____
Name and Title Date

E-mail Phone Number

SCHOOL PLEASE NOTE: FAILURE TO MAIL YELLOW VOUCHER COPY TO ALU LIKE, Inc. WILL RESULT IN NO PAYMENT TO THE SCHOOL.

EXPIRED VOUCHERS WILL NOT BE HONORED

If the cost of tuition has been previously paid, the school may reimburse student upon payment from ALU LIKE, Inc. and receipt of this voucher.

WHITE COPY - SCHOOL

YELLOW COPY - MAIL TO ALU LIKE, Inc.

PINK COPY - PARENT/ GUARDIAN